SOUTH AFRICAN TOURISM

PART C: TENDER EVALUATION PROCESS – SAT 354/26 DIGITAL PLATFORMS, MAINTENANCE, OPTIMIZATION, AND SUPPORT FOR 36 MONTHS

Summary of the Evaluation Phases (table below):

Table 1: Evaluation Summary

Phase 1 Administrative Requirements	Phase 2 Functional Technical Evaluation Presentation and Demo	Phase 3 Evaluation of Price and Specific Goals.
Bidders' responses will be evaluated based on compliance with the listed administrative.	Technical, functional evaluation consists of two (2) phases with a total of 100 points: • In Phase 2A—Desktop technical, functional evaluation, a bidder must meet a minimum 75 points threshold to proceed to the next phase. • Phase 2B— Demo Presentation. To proceed to the next phase of pricing and specific goals, a bidder must meet a minimum threshold of 65 points. NB: Failure to meet the above minimum threshold from each phase will result in disqualification.	The tender will be evaluated on either the 80/20 or 90/10 preference point system. Once a tender is received, the lowest acceptable tender will be used to determine the preference point system to be used for the evaluation. Where the lowest acceptable tender is below R50 million, the 80/20 preference point applies, and the lowest acceptable tender is above R50 million, the 90/10 preference point.

Table 2: Phase 1: Administrative Requirements

Phase 1: Administrative bid evaluation
All documents must be completed, and each page must be initialized and signed by the duly authorized representative of the prospective service provider (s). During this phase, service providers' responses will be evaluated based on compliance with the listed administrative bid evaluation.

Documents that must be Submitted	YES/NO	
Invitation SBD 1		Complete and sign where applicable.
Registration on the Central Supplier Database (CSD).		• All bidders, including proposed partner/subcontractor agencies, must be registered as a service provider on the National Treasury's Central Supplier Database (CSD). • If the bidder is not registered, register with your company before submitting your proposal. Visit https://secure.csd.gov.za/ to obtain your vendor number. Submit proof of registration. (Applicable to South African Companies only) • Proof of registration can be in any form that SAT can verify that the bidder is registered on the CSD, e.g., MAAA number, CSD report, etc.

Documents that must be submitted	YES/NO	
		• Tax compliance is only considered when awarding the tender (the bidder), not during various evaluation phases. • During the award phase, if a bidder is found to be non-compliant as per the CSD or SARS confirmation, the bidder must provide proof of compliance or written proof by SARS of their tax compliance status within seven working days, of which failure will result in the tender not being awarded to the bidder. • SAT reserves the right to consider the next bidder within the process.
Declaration of Interest – SBD 4		• Complete and sign where applicable. • If the bidder is found to have missed signing off or duly completed the SBD, SAT may require, within two working days, a sign-off or duly completed of the SBD, and failure will result in the bid being disqualified.
Preference points claim form in terms of the Preferential Procurement Regulations 2022 - SBD 6.1		

Table 3: Phase 2 Desktop Technical Functional Evaluation

Phase 2A- Desktop Technical Evaluation Criteria Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Evaluation Criteria		
Criterion 1: Company Experience, Technical Capability and Senior Developers The bidder must demonstrate relevant experience in developing, maintaining, optimising and supporting digital platforms of comparable scope and complexity, including 24/7 or follow-the-sun support. Required evidence: A. company profile and three reference letters, relevant projects (comparable scope and complexity), with client name, scope, technologies, contract period and contactable reference. B. The reference letter must include the evidence below of capability across applicable experience: - CMS platforms, - Azure, - MySQL/MSSQL/PostgreSQL/MariaDB/SQLite, - APIs, - Third-party plug-ins, systems integration, quality assurance and full-stack development. **Scoring:** **3** = Bidders submitted requirements of A & B (including 5 points) in full. **Zero scoring** - Required evidence of A & B (Inclusive of 5 points) is not submitted - Less than 5 points as per reference letter experience - Letters that are not in line with scope of work	15	

Criterion 2: Business Analyst The bidder must submit one current CV and copies of relevant qualifications for a Business Analyst with at least three years' relevant experience in digital-platform requirements analysis, process mapping, stakeholder engagement and functional specification. **Scoring:** **3** = 9 or more years' relevant experience, with CV and copies of qualification(s) submitted. **2** = 6–8 years' relevant experience, with CV and copies of qualification(s) submitted. **1** = 3–5 years' relevant experience, with CV and qualification(s) submitted. **0** = No CV or qualification submitted, or less than three years' relevant experience.	10	
Criterion 3: Technical Capability and Senior Developers The bidder must submit current CVs and copies of relevant qualifications for five Senior Developers. Collectively, the team must meet the following criteria: • A **combined total of at least 50 years** of relevant experience. • A **minimum of 10 years** of individual relevant experience per developer in developing, maintaining, optimizing, and supporting digital platforms of comparable scope and complexity. • Copies of relevant qualifications in line with the scope of work • Experience providing **24/7 or follow-the-sun support** for each developer. **Scoring:** **3** = Submission of five seniors' developers with the following: - A **combined total of at least 50 years** of relevant experience. - A **minimum of 10 years** of individual relevant experience per developer in developing, maintaining, optimizing, and supporting digital platforms of comparable scope and complexity. - copies of relevant qualifications that are not in line with the scope of work or no copies of relevant qualifications - No Experience providing **24/7 or follow-the-sun support** for each developer **Zero scoring** - Submission of less than five senior developers - A **combined total of 49 years** of relevant experience. - A **minimum of less than 10 years** of individual relevant experience per developer in developing, maintaining, optimizing, and supporting digital platforms of comparable scope and complexity. - No experience providing **24/7 or follow-the-sun support** for each developer	**15**	
Criterion 4: UX Designer The bidder must submit one current CV, a portfolio or work samples, and copies of relevant qualifications for a UX Designer with at least three years' relevant experience in user research, information architecture, interaction design, prototyping, usability testing and accessible responsive design. **Scoring:** **3** = 7 or more years' relevant experience, with CV, qualification(s) and portfolio submitted. **2** = 5–6 years' relevant experience, with CV, qualification(s) and portfolio submitted. **1** = 3–4 years' relevant experience, with CV, qualification(s) and portfolio submitted. **0** = No CV, qualification or portfolio submitted, or less than three years' relevant	10	

experience.		
Criterion 5: Solution Architect The bidder must submit one current CV and copies of relevant qualifications or certifications for a Solution Architect with at least three years' relevant experience in digital-platform architecture, cloud solutions, integration, security, scalability, availability and technology standards. **Scoring:** **3** = 9 or more years' relevant experience, with CV and qualification(s) or certification(s) submitted. **2** = 6–8 years' relevant experience, with CV and qualification(s) or certification(s) submitted. **1** = 3–5 years' relevant experience, with CV and qualification(s) or certification(s) submitted. **0** = No CV or qualification/certification submitted, or less than three years' relevant experience.	10	
Criterion 6: Account/Project Manager The bidder must submit one current CV and copies of relevant qualifications or certifications for an Account/Project Manager with at least three years' relevant experience managing digital-platform development, maintenance and support contracts, including governance, reporting, risk, change, stakeholder and service-level management. **Scoring:** **3** = 8 or more years' relevant experience, with CV and copies of qualification(s) or certification(s) submitted. **2** = 6–7 years' relevant experience, with CV and copies of qualification(s) or certification(s) submitted. **1** = 3–5 years' relevant experience, with CV and copies qualification(s) or certification(s) submitted. **0** = No CV or qualification/certification submitted, or less than three years' relevant experience.	5	
Criterion 7: Delivery, Transition and Support Execution Plan The bidder must submit a comprehensive execution plan covering mobilisation through contract close-out for the full scope of development, maintenance, optimisation and support services. **The plan must address the component below:** A. Project phases, activities, deliverables, dependencies, milestones, responsibilities and timeframes. B. Mobilisation, knowledge transfer, transition and service commencement. C. Delivery methodology, governance, reporting, quality assurance, risk, issue and change management. D. Resource plan, escalation paths, 24/7 support model, service levels, incident/problem management and business continuity. E. Security, data protection, release and deployment controls, system availability and minimisation of downtime during changes. Performance measurement, continuous improvement and contract close-out. **Zero Scoring:** **3** = Submission of all six components. **2** = Submission of five of the six components. **1** = Submission of four of the six components. **0** = No plan submitted, or the plan is materially non-responsive to the scope.	35	

TOTAL FOR PHASE 2A	100	

A bidder must meet a minimum threshold of ***75 points*** from desktop technical functional evaluation to be considered for the next phase of evaluation, Phase 2B.

Phase 2B: **Evaluation criteria inclusive of presentation and Live Demo** Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Evaluation criteria		
PHASE 2B: Evaluation criteria inclusive of presentation and Live Demo	100	
Criteria 1: **Systems Migration and Consolidation Plan** Bidders are required to present a comprehensive proposal detailing their strategy for decommissioning legacy systems, migrating to target platforms, and establishing a unified digital platform and operating systems framework as per the scope of work. Your response must clearly be outlined in the components below (The components should be as per the scope of work): 1. **Phased Roadmap:** Major project tasks, milestones, and timelines mapped across distinct execution phases. 2. **Methodology Integration:** The application of a recognized project management methodology governing the migration lifecycle. 3. **Decommissioning & Transition:** A clear approach for phasing out legacy infrastructure while transitioning data and workloads to existing systems. 4. **Platform Consolidation:** The architecture and framework for delivering a consolidated digital operating environment. **Mandatory Case Studies** Bidders must provide a minimum of **two (2) verifiable case studies** implemented within the last five (5) years. **Industry Distribution** 1. **Tourism Sector:** One (1) case study showcasing direct experience within the tourism industry. 2. **General Sector:** One (1) case study from any industry. **Required Case Study Elements** Each case study must explicitly identify the **client's name** and **project name**, and demonstrate proficiency across the **following areas**: A. **Migration:** Strategy, execution, and risk management during system and data migration. B. **Consolidation:** Approach and outcomes for consolidating disparate systems into a unified framework. C. **Closing Out Report:** Evidence of formal project closeout, sign-off, and handover reporting procedures. D. **Methodology & Rationale:** The specific approach methodology used and the justification for why it was selected. E. **Improvement Process:** How performance optimization, lessons learned, and quality enhancements were integrated throughout the project lifecycle. **Matrix** **3** = Presentation of all Components requirements, Mandatory Case studies including all areas (A to E) must be in line with the scope of work. Case studies must be within 5 years. **2** = Presentation of 3 of the 4 Components requirements, Case study	100	

requirements including 4 of the 5 areas (A to E) must be in line with the scope of work. Case studies must be within 5 years **1** = Presentation of 2 of the 4 Components requirements, Case study requirements including 3 of the 5 areas (A to E) must be in line with the scope of work. Case studies must be within 5 years Zero scoring - No presentation Mandatory case studies of two case studies, one in Tourism and second one in any other industry. - Less than 2 Components - Less than 3 Areas - Case studies that are more than five years. - Presentation of components, Case studies and Areas which are not in line with the scope of work - Each case study that does not identify the client's name and project name		
TOTAL FOR PHASE 2B (Threshold 65 points)	100	

A bidder must meet a minimum threshold of ***65 points*** on Phase 2B in order to be considered for the next phase of evaluation Phase 3, which is an evaluation on price and specific goals. Failure to meet the minimum points of ***65 points threshold*** will result in disqualification in this phase.

- Bids proposals will be evaluated strictly according to the bid evaluation criteria stipulated in this section.
- As part of their bid documents, bidders must submit supporting documentation for all functional requirements as indicated in the Terms of Reference. The panel responsible for scoring the respective bids will evaluate and score all bids based on information presented in the bid proposals in line with the RFP.
- The score for functionality will be calculated in terms of the table below, where each Bid Evaluation Committee (BEC) member will rate each criterion on the bid evaluation score sheet using the following value scale/matrix:

Phase 3: Price and Preference (specific goals) Evaluation (80/90+20/10) = 100 points

Only Bidders who meet the minimum of 65 points threshold of functionality in Phase 2B will be evaluated in Phase 3 for price and preference (Specific goals).

The total points for price evaluation (out of 80/90) and the total points for specific goals evaluation (out of 20/10) will be consolidated. The bidder who scores the highest points for comparative pricing and specific goals after the consolidation of points will normally be considered as the preferred bidder with whom South African Tourism will enter into further negotiations for the respective marketing discipline that was tendered.

Table 6: Price and Preference (specific goals)

1. LIST OF RETURNABLES

BIDDERS SHOULD PLEASE ADHERE TO THE FOLLOWING INSTRUCTIONS

a) TICK APPLICABLE BOX

b) ENSURE THAT THE FOLLOWING DOCUMENTS ARE COMPLETED, SUBMITTED AND SIGNED WHERE APPLICABLE

ANNEXURES	DOCUMENT DECRIPTION	YES	NO
PART A & B	IS BID INVITATION FORM , TERMS, AND CONDITIONS FOR BIDDING COMPLETED, SIGNED, AND SUBMITTED?		
SUPPLIER IS REQUIRED TO USE THE PRESCRIBED SEQUENCE IN ATTACHING THE ANNEXURES THAT COMPLETE THE BID OR RFQ DOCUMENT			
ANNEXURE A	IS THE STANDARD BID DOCUMENT (SBD4) FORM BIDDER'S DISCLOSURE COMPLETED, SIGNED AND SUBMITTED?		
ANNEXURE B	IS BIDDER'S SWORN AFFIDAVIT – **EXEMPTED MICRO ENTERPRISE (EME)** – OR **QUALIFYING SMALL ENTERPRISE (QSE)** – STILL VALID (FOR A *PERIOD OF 12 MONTHS*) FROM THE DATE SIGNED BY COMMISSIONER SUBMITTED TO CLAIM POINTS FOR SMME'S?		
ANNEXURE C	IS THE BIDDER'S QUOTED PRICE OR FINANCIAL OFFER SUBMITTED AND ALIGNED WITH THE SCOPE OF WORK? OR STATED IN THE BELOW TABLE OF DESCRIPTION OF SERVICE/GOODS?		
ANNEXURE D	IS PROOF OF OWNERSHIP BY BLACK WOMAN ATTACHED IN THE FORM OF **(A)** COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, **(B)** COPY OF THE ID-DOCUMENT(S) OF THE BLACK WOMAN(E)		
ANNEXURE E	IS PROOF OF OWNERSHIP BY BLACK PERSON (S) IN THE FORM OF, **(A)** COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE BLACK OWNERSHIP IS LISTED, AND **(B)** COPY OF IDENTITY DOCUMENTS.		
ANNEXURE F	IS PROOF OF OWNERSHIP BY BLACK YOUTH ATTACHED IN THE FORM OF (A) **)** COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, **(B)** COPY OF THE ID-DOCUMENT(S) OF THE BLACK YOUTH.		
ANNEXURE G	IS THE LATEST REPORT FROM CENTRAL SUPPLIER DATABASE (CSD) SUBMITTED? THE REPORT WILL BE USED AMONGST OTHERS TO VERIFY TAX COMPLIANT AND BANKING DETAILS. TO FURTHER CONFIRM IF THE SHAREHOLDERS/DIRECTORS OF THE COMPANY ARE BLACK WOMEN, BLACK YOUTH OR BLACK-OWNED. INFORMATION AND DETAILS ON BLACK WOMEN, BLACK YOUTH AND BLACK OWNERSHIP SHOULD BE SIMILAR TO THE INFORMATION SUBMITTED ON ANNEXURES C, D,E AND F ABOVE.		

2. APPLICATION OF PREFERENCE POINT SYSTEM

4.1 **DEFINITIONS**

HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI) IS DEFINED AS A SOUTH AFRICAN CITIZEN –

a) WHO, DUE TO THE APARTHEID POLICY THAT WAS IN PLACE, HAD NO VOTING RIGHTS IN THE NATIONAL ELECTIONS PRIOR TO THE INTRODUCTION OF THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1983 (ACT NO. 100 OF 1983) OR THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1993 (ACT NO. 200 OF 1993) (*"THE INTERIM CONSTITUTION) AND OR*

b) WHO IS A WOMAN AND/OR

c) YOUTH

4.2 WITH THE UNDERSTANDING THAT ANY PERSON WHO RECEIVED SOUTH AFRICAN CITIZENSHIP ON OR BEFORE THE INTRODUCTION OF THE INTERIM CONSTITUTION, WILL NOT BE DEEMED TO BE HDI.

4.3 ANY REFERENCE TO WORDS "BID" OR "BIDDER" HEREIN AND/OR IN ANY OTHER DOCUMENTATION SHALL BE CONSTRUED TO HAVE THE SAME MEANING AS THE WORDS "TENDER" OR "TENDERER".

4.4 **"A WOMAN"** REFERS TO A FEMALE PERSON WHO IS A SOUTH AFRICAN CITIZEN

4.5 **"HDI EQUITY OWNERSHIP"** REFERS TO THE PERCENTAGE OF A PARTNERSHIP OR BUSINESS THAT IS OWNED BY INDIVIDUALS, OR IN THE CASE OF A COMPANY, THE PERCENTAGE OF SHARES WHICH IS OWNED BY INDIVIDUALS WHO ARE ACTIVELY INVOLVED IN THE MANAGEMENT DECISIONS AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE COMPANY OR BUSINESS AND WHO EXERCISES CONTROL IN THE BUSINESS IN RELATION TO THEIR OWNERSHIP AT THE CLOSE OF TENDER. WHERE INDIVIDUALS ARE NOT ACTIVELY INVOLVED IN THE MANAGEMENT AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE BUSINESS AND WHO DOES NOT EXERCISE CONTROL IN RELATION TO THE PERCENTAGE OF THEIR OWNERSHIP, EQUITY OWNERSHIP POINTS CANNOT BE AWARDED.

4.6 **"BLACK PEOPLE"** IS A GENERIC TERM WHICH MEANS AFRICANS, COLOUREDS AND INDIANS WHO ARE CITIZENS OF THE RSA BY BIRTH OR DESCENT OR BY NATURALISATION BEFORE 27 APRIL 1994 OR AFTER.

4.7 **"SMALL ENTERPRISE"** MEANS A SEPARATE AND DISTINCT BUSINESS ENTITY, TOGETHER WITH ITS BRANCHES OR SUBSIDIARIES, IF ANY, INCLUDING COOPERATIVE ENTERPRISES, MANAGED BY ONE OWNER OR MORE PREDOMINANTLY CARRIED ON IN ANY SECTOR OR SUBSECTOR OF THE ECONOMY.

4.8 **"YOUTH"** IS A GENERIC TERM WHICH MEANS PERSONS BETWEEN 14 TO 35 YEARS OF AGE. (THE MAXIMUM AGE OF PERSON/DIRECTOR/SHAREHOLDER ETC MUST BE BELOW OR 35 YEARS ON OR BEFORE THE CLOSING DATE AND TIME OF THE RFQ)

4.9 **"EXEMPTED MICRO ENTERPRISE (EME)"** IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF R 10 MILLION OR LESS.

4.10 **"QUALIFYING SMALL ENTERPRISE (QSE)"** IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF BETWEEN R 10 MILLION AND R 50 MILLION

4.11 **"SPECIFIC GOALS** "REFERS TO CONTRACTING WITH PERSONS, OR CATEGORIES OF PERSONS, HISTORICALLY DISADVANTAGED BY UNFAIR DISCRIMINATION ON THE BASIS OF RACE, GENDER OR DISABILITY AND IMPLEMENTING PROGRAMME AS PUBLISHED IN THE GOVERNMENT GAZETTE NO. 16085 DATED 23 NOVEMBER 1994.

4.12**80 / 20 PREFERENCE POINT SYSTEM**

TENDERERS WILL BE AWARDED POINTS AS FOLLOWS:

The points must be allocated and awarded as follows:

i.	Total Tendered Price	:	80 points	
ii.	Black Women Ownership	:	04 points	**Specific Goals (Maximum points)**
iii.	Black Ownership	:	10 points	
iv.	Black Youth	:	02 points	
v.	Small, Medium and Micro Enterprises (SMME's)	:	04 points	
Total		**:**	**100 points**	

4.13 THE POINTS SCORED FOR SPECIFIC GOALS WILL BE ADDED TO THE POINTS SCORED FOR PRICE AND THE TOTAL MUST BE ROUNDED OFF TO THE NEAREST 2 DECIMAL PLACES

4.14 **TENDER PRICE**

THE FOLLOWING FORMULA WILL BE USED TO CALCULATE THE POINTS OUT OF 80 FOR PRICE IN RESPECT OF TENDER WITH A RAND VALUE NOT EXCEEDING R 50 MILLION (INCLUSIVE OF ALL APPLICABLE TAXES). THE LOWEST ACCEPTABLE TENDER MUST SCORE 80 POINTS FOR PRICE, AND OTHER TENDERS WHICH ARE HIGH IN PRICE MUST SCORE FEWER POINTS, ON PRO RATA BASIS.

$$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$$

WHERE -

PS = POINTS SCORED (AWARDED) FOR PRICE OF TENDER UNDER CONSIDERATION

PT = PRICE OF TENDER UNDER CONSIDERATION; AND

PMIN = PRICE OF THE LOWEST ACCEPTABLE TENDER

4.15 **SPECIFIC GOALS**

4.15.1 **% OWNED BY PEOPLE WHO ARE BLACK WOMEN (WO)**

A MAXIMUM OF FOUR (04) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK WOMAN. EQUITY OWNERSHIP FOR BLACK WOMEN WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBER/S WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY MANAGEMENT OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK WOMEN----------%

THUS, POINTS AWARDED: $4 \times \frac{\%\,W0}{100} = 14 \times \frac{\%\,W0}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

a) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
b) COPY OF THE ID-DOCUMENT (S) OF THE BLACK WOMAN(E)
c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK WOMAN IS LISTED

4.15.2 **% OWNED BY BLACK PEOPLE (BO)**

A MAXIMUM OF TEN (10) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK AND DID NOT HAVE VOTING RIGHTS ACCORDING TO THE DEFINITION OF AN HDI. EQUITY OWNERSHIP FOR BLACKS WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK PERSON(S) WHO DID NOT HAVE VOTING RIGHTS……%

THUS, POINTS AWARDED: $10 \times \frac{\%\,B0}{100} = 4 \times \frac{\%\,B0}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

a) COPY OF ID DOCUMENT.
b) COPY OF THE FOUNDING DOCUMENTATION ON THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
c) LATEST CSD REPORT WITH BLACKS AS SHAREHOLDERS/DIRECTORS OF THE COMPANY

4.15.3 **SMALL, MEDIUM AND MICRO ENTERPRISES (SMME'S)**

A MAXIMUM OF FOUR (4) POINTS WILL BE AWARDED TO A TENDERER WHO IS CLASSIFIED AS SMME

IS THE COMPANY CLASSIFIED AS EME OR QSE?



YES = 4 POINTS

=

NO = 0 POINT

PROOF OF DOCUMENTATION MUST BE ATTACHED IN THE FORM OF:

a) SWORN AFFIDAVID THAT IS VALID FOR A PERIOD OF 12 MONTHS FROM THE DATE SIGNED BY THE COMMISSIONER.

4.15.4 **% OWNED BY BLACK YOUTH**

A MAXIMUM OF TWO (2) POINTS WILL BE AWARDED TO A TENDERER WHO IS BLACK YOUTH. EQUITY OWNERSHIP FOR BLACK YOUTH WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK YOUTH……%

THUS, POINTS AWARDED : $2 \times \frac{\%\,D0}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

a) A COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
b) A COPY OF ID DOCUMENT;
c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK YOUTH IS LISTED.

TABLE B: OWNERSHIP

NAME AND SURNAME /ENTITY NAME	GENDER *(MALE OR FEMALE)*	AGE i.e., 32	CITIZENSHIP *(RSA, OR SPECIFY OTHER)*	ETHNIC GROUP *(BLACK, WHITE, ETC.)*		PERCENTAGE OF OWNERSHIP (%) PER SHAREHOLDER
Total						

(To be completed by bidder)

TABLE- C: SPECIFIC GOALS

OWNERSHIP	TOTAL PERCENTAGE OF OWNERSHIP	SPECIFIC GOALS POINTS CLAIMED
Black Woman ownership		
Black Ownership		
Black Youth Ownership		
Total		

4.16 THE SAT CAN ONLY AWARD POINTS PROVIDED SUFFICIENT INFORMATION AND REQUIRED DOCUMENTS ARE CORRECTLY COMPLETED AND RETURNED WITH THE PROPOSALS IN LINE WITH LIST OF RETURNABLE DOCUMENTS ON PARAGRAPH THREE (3) ABOVE. POINTS OBTAINED FOR PRICE SHOULD BE ADDED TO POINTS OBTAINED FOR SPECIFIC GOALS.

4.17 TENDER MUST BE AWARDED TO THE TENDERER SCORING THE HIGHEST POINTS. HOWEVER, A CONTRACT MAY BE AWARDED TO A TENDERER THAT DID NOT SCORE THE HIGHEST POINTS ONLY IN ACCORDANCE WITH SECTION 2 (1)(F) OF THE PPPFA 05 OF 2000.

3. CRITERIA FOR BREAKING DEADLOCK IN SCORING

a) IF TWO OR MORE OF THE TENDERERS HAVE SCORED EQUAL TOTAL NUMBER OF POINTS, THE CONTRACT WILL BE AWARDED TO THE TENDERER THAT SCORED THE HIGHEST POINTS FOR SPECIFIC GOALS;

b) IF TWO OR MORE TENDERES SCORE EQUAL TOTAL NUMBER OF POINTS IN ALL RESPECTS, THE AWARD WILL BE DECIDED BY THE DRAWING OF LOTS

4. DELIVERIES

a. ALL DELIVERIES MAY BE ACCOMPANIED BY A DELIVERY NOTE OR AN INVOICE OF AN OFFICIAL PURCHASE ORDER NUMBER AGAINST WHICH THE DELIVERY HAS BEEN AFFECTED

b. DELIVERIES NOT COMPLYING WITH THE PURCHASE ORDER FORM MAY BE RETURNED TO THE SUPPLIER(S) AT THE SUPPLIER'S EXPENSE.THE SAT WILL NOT BE LIABLE FOR PAYMENT OF INCORRECTLY DELIVERED GOODS OR SERVICE

c. BIDDERS SHOULD INDICATE THE PLANNED DELIVERY PERIOD (**IN DAYS**) FROM THE DATE AN ORDER IS ISSUED

5. POPIA DISCLAIMER

7.1 COMPLIANCE WITH PERSONAL INFORMATION ACT, 4 OF 2013
PERSONAL INFORMATION SHARED WITH THE SAT SHALL BE TREATED WITH CONFIDENTIALITY AND IN COMPLIANCE WITH THE PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA) AND OTHER APPLICABLE LAWS. FOR PURPOSES OF THIS DISCLAIMER, "PERSONAL INFORMATION" SHALL BE DEFINED AS DETAILED IN THE PROMOTION OF ACCESS TO INFORMATION ACT, ACT 2 OF 2000 (PAIA) AND POPIA, AND "PROCESSING" AND "FURTHER PROCESSING" SHALL BE READ, INTERPRETED AND UNDERSTOOD AS DETAILED AND DEFINED IN POPIA.
7.2 CONSENT TO PROCESSING AND FURTHER PROCESSING OF PERSONAL INFORMATION
THE SATMAY PROCESS AND FURTHER PROCESS RECEIVED PERSONAL INFORMATION, INTERNALLY OR EXTERNALLY, IN THE EXECUTION OF ITS MANDATE AND/OR AS REQUIRED BY LAW. THE SATMAY SHARE PERSONAL INFORMATION WITH ITS SERVICE PROVIDERS, AGENTS, CONTRACTORS, LEGAL AND OTHER PROFESSIONAL ADVISORS AUTHORISED TO PROCESS

THIS INFORMATION. THE SATMAY THUS PLACE RECEIVED PERSONAL INFORMATION IN THE PUBLIC DOMAIN DUE TO THE NATURE AND REQUIREMENTS OF ITS WORK.

7.3 FURTHER PROCESSING OF PERSONAL INFORMATION

YOU FURTHER GRANT THE SATEXPRESS AND/OR IMPLIED PERMISSION TO FURTHER PROCESS RECEIVED PERSONAL INFORMATION AND PLACE IT IN THE PUBLIC DOMAIN, IN THE EXECUTION OF ITS MANDATE AND STATUTORY OBLIGATIONS.

7.4 DUTY OF CARE

THE SAT VALUES YOUR PRIVACY AND SHALL TAKE ALL REASONABLE MEASURES TO PROTECT RECEIVED PERSONAL INFORMATION.

7.5 EXEMPTION FROM LIABILITY

THE SAT(INCLUDING ITS OFFICIALS AND/OR EMPLOYEES) ACCEPTS NO LIABILITY WHATSOEVER, FOR ANY LOSS, DAMAGE (WHETHER DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL), AND/OR EXPENSES OF ANY NATURE WHATSOEVER WHICH MAY ARISE AS A RESULT OF, OR WHICH MAY BE ATTRIBUTABLE DIRECTLY OR INDIRECTLY, FROM INFORMATION MADE AVAILABLE HEREIN, OR ACTIONS OR TRANSACTIONS RESULTING THEREFROM

END