



SOUTH AFRICAN TOURISM

PART C: TENDER EVALUATION PROCESS - SA TOURISM TENDER NUMBER SAT 284/25 INTERNATIONAL & DOMESTIC BRAND TRACKER SURVEY

Table 1: Summary of the Evaluation Phases

Phase 1 Administrative and Mandatory bid requirements	Phase 2 Technical Functionality evaluation		Phase 3 Price and Preference Evaluation (Specific goals).
	Phase 2A Desktop Technical Evaluation Criteria	Phase 2B Presentation and demo	
Bidders must complete and submit all administrative and mandatory documents to proceed to phase 2 outlined under Table 2 below.	Bidders must meet the minimum threshold of 70% on phase 2A in order to proceed to Phase 2B (Presentation and demo): Failure to meet the minimum points threshold will result in disqualification in this phase	Bidders must meet the minimum threshold of 70% on Phase 2B (presentation and demo) in order to be considered for the next phase of evaluation, Phase 3 (price and specific goals). Failure to meet the minimum points threshold will result in disqualification in this phase	The tender will be evaluated on either the 80/20 or 90/10 preference point system. Once a tender is received, the lowest acceptable tender will be used to determine the preference point system to be used for the evaluation. Where the lowest acceptable tender is below R50 million, the 80/20 preference point, and lowest acceptable tender is above R50 million, the 90/10 preference point.

Phase 1: Administrative and Mandatory bid requirements

All documents must be completed and signed by the duly authorised representative of the prospective bidder(s). During this phase, bidders' responses will be evaluated based on compliance with the listed administrative and mandatory bid requirements. The bidder(s) proposal will be disqualified for non-submission of some or any of the documents.

Table 2: Administrative and Mandatory Requirements

Document that must be submitted	YES/NO	Non-submission may result in disqualification.
Confirmation of valid Tax Status		Tax compliant status as per the National Treasury CSD report or other means of verification of the tax compliant status
Annexure A-Invitation SBD 1		Complete, sign, and initial each page on the Standard Bidding Document (SBD)
Annexure B-Registration on Central Supplier Database (CSD)		All agencies including proposed partner/subcontractor agencies must be registered as a service provider on National Treasury's Central Supplier Database (CSD). If you are not registered proceed to complete the registration of your company before submitting your proposal. Visit https://secure.csd.gov.za/ to obtain your vendor number. Submit proof of registration. <i>(Applicable to South African Companies only)</i>
Annexure E-Declaration of Interest - SBD 4		Complete, sign, and initial each page on SBD where applicable
Annexure F - SBD 6.1 points form		Complete and sign Preference Points Claim Form in Terms of The Preferential Procurement Regulations 2022

Phase 2 A + 2 B: Desktop Functional Technical Evaluation and Pitch presentation and Demo

All bidders are required to respond to the technical evaluation criteria scorecard and provide information/portfolio of evidence that they unconditionally hold the available capacity, ability, experience, and qualified staff to provide the requisite business requirements to South African Tourism under this tender.

The technical functional evaluation (functionality) will comprise two (2) phases:

Phase 2.A will measure the responsiveness of proposals as per submission on or before the closing date and time and

Phase 2.B will comprise of presentation and demo to the Bid Evaluation Committee.

- (i) Phase 2 A Desktop technical functional evaluation- Bidders will be evaluated out of 100 points and are required to score a minimum threshold of 70% to qualify for Presentation & Demo evaluation in Phase 2. B.

- (ii) Phase 2 B Presentation & Demo evaluation. A bidder will be evaluated out of 100 points and are required to score a minimum threshold of 70% to be evaluated further on the next phase of price and preference (specific goals) evaluation.

Table 3: Phase 2A - Desktop Functional Evaluation

Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Evaluation criteria		
1. Experience Relevant to the Scope of Work (Evaluation of the bidder's years of experience in conducting projects of a similar nature and scale, especially in brand tracking and multi-country studies.) Bidders to submit contactable references from previous clients where similar services were conducted successfully. References should be in a form of a formal written letter in a clients lettered, and letter should be for work done within the past 5 years. No Reference/less than 3 references = 0 points 3 reference letters = 01 Point 4 to 5 Reference letters = 02 points 6 or more than 6 reference letters = 03 points NON-SCORING a. Submission of Appointment letters b. Submission of letter that is not relevant to scope of Brand Tracker Study c. References in a form of email, list or any form other than a formal written letter from clients d. References for work older than 05 year.	20	
2. Data Collection and Processing (Assessment of the provider's ability to gather, clean, and process data accurately, ensuring compliance with standards.) a. Quality and rigor of data collection approaches (technologies and tools for data capture). b. Compliance with SASQAF standards for data accuracy and reliability. c. Data cleaning and preparation processes (e.g., delivery of cleaned datasets in SPSS or compatible formats).	20	

Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
d. Quality control measures for data collection. e. Ensure to incorporate metadata to ease data ingestion process to cloud environment. f. Provision of structured data tables for SAT to utilize for own bespoke requirements. <i>This evaluation criteria will be evaluated in line with the functionality evaluation matrix below</i> Excellent =3 Exceeds the requirement. The bidder has met and/or exceeded all six requirements above. Acceptable=2 Satisfies the requirement with minor additional benefits. The bidder has met at least five (05) Average =1 The bidder has met at least three (03) to four (04) of the above requirements. Unacceptable=0 Does not comply with the data collection and processing requirements stipulated above/meets less than three (03) of the above requirements.		
3. Advanced Data Modelling & Insights (Evaluation of the provider's use of advanced modelling techniques, including AI, to deliver insights and predictive analysis.) a. Application of advanced analytics (such as Bayesian modelling and machine learning algorithms for insights generation) b. Capabilities for scenario testing to evaluate marketing strategies and external factors. c. Framework for identifying and quantifying key brand drivers and conversion factors. d. Capabilities & recommendations for integration of internal & external relevant data sources (such as media spend, international traveller data, domestic traveller data arrivals, digital data etc.) to improve data insights & recommendations. <i>This evaluation criteria will be evaluated in line with the functionality evaluation matrix</i> Excellent =3 :Exceeds the requirement. The bidder has met and/or exceeded all five (05) requirements above.	30	

Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Acceptable=2 :Satisfies the requirement with minor additional benefits. The bidder has met at least four (04) Average =1 :The bidder has met at least Two (02) to three (03) of the above requirements. Unacceptable=0 :Does not comply with the Advanced Data Modelling & Insights requirements stipulated above.		
4. Reporting & Interactive Dashboards (Assessment of the quality, clarity, and interactivity of reports and dashboards for data visualization and analysis.) a. Delivery of standardized and segmented reports (global and country-specific). b. Development of interactive dashboards (e.g. Power BI) for real-time visualization and filtering by market/segment. c. Customization and usability of the dashboard interface for SA Tourism needs. <i>This evaluation criteria will be evaluated in line with the functionality evaluation matrix</i> Excellent =3 :Exceeds the requirement. The bidder has met and/or exceeded all three (3) requirements above. Acceptable=2 :Satisfies the requirement with minor additional benefits. The bidder has met at least two (02) Average =1 :The bidder has met at least one (01) of the above requirements. Unacceptable=0 :Does not comply with the Reporting & Interactive Dashboards requirements stipulated above.	20	
5. Project Plan & Timelines (Evaluation of the proposed project plan, timelines, and how effectively the provider manages each phase of the study to ensure timely delivery.) a. Fieldwork duration and scheduling. b. Detailed timeline for analytics and data processing phases. c. Clear reporting schedule outlining milestone deliveries and final reporting. <i>This evaluation criteria will be evaluated in line with the functionality evaluation matrix below</i>	10	

Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Excellent =3 :Exceeds the requirement. The bidder has met and/or exceeded all three (3) requirements above. Acceptable=2 :Satisfies the requirement with minor additional benefits. The bidder has met at least two (02) Average =1 :The bidder has met at least one (01) of the above requirements. Unacceptable=0 Does not comply with the Project Plan & Timelines requirements stipulated above.		
Total Weight	100	
<i>The Minimum threshold required for bidders to pass this stage is 70%.</i>		

A bidder must meet a minimum threshold of 70% from desktop technical functional evaluation in order to be considered for the next phase of evaluation, Phase 2.B & Demo evaluation. Failure to meet the minimum threshold will result to disqualification on this phase.

Table 4: Phase 2. B Presentation & Demo evaluation

Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Evaluation criteria		
1. Research Methodology & Design (Evaluation of the depth, clarity, and robustness of the proposed methodology, including data collection and segmentation strategies.) Methodology to include at least the following: a. Comprehensiveness of the data collection plan (sample design, segmentation, and multilingual questionnaires). b. Use of quantitative and qualitative methods (e.g., online surveys, face-to-face interviews, focus groups). c. Adaptability of questionnaires to market nuances. d. Provide an overview of how you will integrate to historical brand data to ensure trackability of key metrics (awareness, positivity etc.) <i>This evaluation criteria will be evaluated in line with the functionality evaluation matrix below:</i>	40	

Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Excellent =3 :Exceeds the requirement. The bidder has met and/or exceeded all four (4) requirements above. Acceptable=2 :Satisfies the requirement with minor additional benefits. The bidder has met at least (02) to three (03) of the requirements. Average =1 :The bidder has met at least one (01) of the above requirements. Unacceptable=0 :Does not comply with the Research Methodology & Design requirements stipulated above.		
2. Ad Hoc Advisory Services (Evaluation of the ability to provide rapid, responsive support for emerging brand-related queries outside scheduled reporting cycles.) a. Demonstrate the capability to deliver quick-turnaround insights for ad hoc brand-related questions. b. Demonstrate System for managing and prioritizing ad hoc requests. <i>This evaluation criteria will be evaluated in line with the functionality evaluation matrix</i> Excellent =3 :Exceeds the requirement. The bidder has met and/or exceeded all two (2) requirements above/over and above the two ad hoc services stipulated above. Acceptable=2 :Satisfies the requirement with minor additional benefits. The bidder has met at least two (02) of the requirements. Average =1 :The bidder has met at least one (01) of the above requirements. Unacceptable=0 :Does not comply with any of the Ad Hoc Advisory Services requirements stipulated above.	30	
3. Brand Data Commercialisation Strategy (Assessment of strategies for leveraging and monetizing brand data to create revenue opportunities and partnerships.) a. Plans for monetizing brand data through market intelligence reports and stakeholder partnerships. b. Strategies for data licensing and revenue generation. c. Development of bespoke insight packages tailored to tourism industry needs. <i>This evaluation criteria will be evaluated in line with the functionality evaluation matrix below</i>	30	

Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
Excellent =3 :Exceeds the requirement. The bidder has met and/or exceeded all three (03) requirements above. Acceptable=2 :The bidder has met at least two (02) of the requirements above. Average =1 :The bidder has met at least one (01) of the above requirements Unacceptable=0 :Does not comply with the Brand Data Commercialisation Strategy requirements stipulated above.		
Total Weight	100	
<i>The Minimum threshold required for bidders to pass this stage is 70%</i>		

Bidders must meet the minimum threshold of 70% from phase 2B to proceed to Phase 3: Price and Preference (specific goals) evaluation.

- Bids proposals will be evaluated strictly according to the bid evaluation criteria stipulated in this section.
- Bidders must, as part of their bid documents, submit supportive documentation for all functional requirements as indicated in the Terms of Reference. The panel responsible for scoring the respective bids will evaluate and score all bids based on information presented in the bid proposals in line with the RFP.
- The score for functionality will be calculated in terms of the table below where each Bid Evaluation Committee (BEC) member will rate each criterion on the bid evaluation score sheet using the following value scale/matrix:

Phase 3: Price and Preference (specific goals) Evaluation (80/90+20/10) = 100 points

Only Bidders who meet the minimum of 70% threshold of functionality in Phase 2B will be evaluated in Phase 3 for price and preference (Specific goals).

The total points for price evaluation (out of 80/90) and the total points for specific goals evaluation (out of 20/10) will be consolidated. The bidder who scores the highest points for comparative pricing and

specific goals after the consolidation of points will normally be considered as the preferred bidder with whom South African Tourism will enter into further negotiations for the respective marketing discipline that was tendered.

Table 5: Pricing Structure

International Brand Tracker (IBT) Pricing breakdown	Year 1	Year 2	Year 3
Wave 1 Data Collection & Reports	R	R	R
Wave 2 Data Collection & Reports	R	R	R
Ad hoc Brand Related Research & Advisory	R	R	R
Total Annual Cost IBT:	R	R	R

Pricing breakdown

Domestic Brand Tracker (DBT)	Year 1	Year 2	Year 3
Wave 1 Data Collection & Reports	R	R	R
Wave 2 Data Collection & Reports	R	R	R
Ad hoc Brand Related Research & Advisory	R	R	R
Total Annual Cost DBT:	R	R	R

Table 6: Price and Preference (specific goals)

1. LIST OF RETURNABLES BIDDERS SHOULD PLEASE ADHERE TO THE FOLLOWING INSTRUCTIONS a) TICK APPLICABLE BOX
--

b) ENSURE THAT THE FOLLOWING DOCUMENTS ARE COMPLETED, SUBMITTED AND SIGNED WHERE APPLICABLE

ANNEXURES	DOCUMENT DESCRIPTION	YES	NO
PART A & B	IS BID INVITATION FORM , TERMS, AND CONDITIONS FOR BIDDING COMPLETED, SIGNED, AND SUBMITTED?		
SUPPLIER IS REQUIRED TO USE THE PRESCRIBED SEQUENCE IN ATTACHING THE ANNEXURES THAT COMPLETE THE BID OR RFQ DOCUMENT			
ANNEXURE A	IS THE STANDARD BID DOCUMENT (SBD4) FORM BIDDER'S DISCLOSURE COMPLETED, SIGNED AND SUBMITTED?		
ANNEXURE B	IS BIDDER'S SWORN AFFIDAVIT - EXEMPTED MICRO ENTERPRISE (EME) - OR QUALIFYING SMALL ENTERPRISE (QSE) - STILL VALID (FOR A <i>PERIOD OF 12 MONTHS</i>) FROM THE DATE SIGNED BY COMMISSIONER SUBMITTED TO CLAIM POINTS FOR SMME'S?		
ANNEXURE C	IS THE BIDDER'S QUOTED PRICE OR FINANCIAL OFFER SUBMITTED AND ALIGNED WITH THE SCOPE OF WORK? OR STATED IN THE BELOW TABLE OF DESCRIPTION OF SERVICE/GOODS?		
ANNEXURE D	IS PROOF OF OWNERSHIP BY BLACK WOMAN ATTACHED IN THE FORM OF (A) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, (B) COPY OF THE ID-DOCUMENT(S) OF THE BLACK WOMAN(E)		
ANNEXURE E	IS PROOF OF OWNERSHIP BY BLACK PERSON (S) IN THE FORM OF, (A) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE BLACK OWNERSHIP IS LISTED, AND (B) COPY OF IDENTITY DOCUMENTS.		
ANNEXURE F	IS PROOF OF OWNERSHIP BY BLACK YOUTH ATTACHED IN THE FORM OF (A)) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, (B) COPY OF THE ID-DOCUMENT(S) OF THE BLACK YOUTH.		
ANNEXURE G	IS THE LATEST REPORT FROM CENTRAL SUPPLIER DATABASE (CSD) SUBMITTED? THE REPORT WILL BE USED AMONGST OTHERS TO VERIFY TAX COMPLIANT AND BANKING DETAILS. TO FURTHER CONFIRM IF THE SHAREHOLDERS/DIRECTORS OF THE COMPANY ARE BLACK WOMEN, BLACK YOUTH OR BLACK-OWNED. INFORMATION AND DETAILS ON BLACK WOMEN, BLACK YOUTH AND BLACK OWNERSHIP SHOULD BE SIMILAR TO THE INFORMATION SUBMITTED ON ANNEXURES C, D,E AND F ABOVE.		

2. APPLICATION OF PREFERENCE POINT SYSTEM

4.1 DEFINITIONS

HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI) IS DEFINED AS A SOUTH AFRICAN CITIZEN -

- a) WHO, DUE TO THE APARTHEID POLICY THAT WAS IN PLACE, HAD NO VOTING RIGHTS IN THE NATIONAL ELECTIONS PRIOR TO THE INTRODUCTION OF THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1983 (ACT NO. 100 OF 1983) OR THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1993 (ACT NO. 200 OF 1993) (*“THE INTERIM CONSTITUTION”*) AND OR
- b) WHO IS A WOMAN AND/OR
- c) YOUTH

4.2 WITH THE UNDERSTANDING THAT ANY PERSON WHO RECEIVED SOUTH AFRICAN CITIZENSHIP ON OR BEFORE THE INTRODUCTION OF THE INTERIM CONSTITUTION, WILL NOT BE DEEMED TO BE HDI.

4.3 ANY REFERENCE TO WORDS “BID” OR “BIDDER” HEREIN AND/OR IN ANY OTHER DOCUMENTATION SHALL BE CONSTRUED TO HAVE THE SAME MEANING AS THE WORDS “TENDER” OR “TENDERER”.

4.4 “A WOMAN” REFERS TO A FEMALE PERSON WHO IS A SOUTH AFRICAN CITIZEN

4.5 “HDI EQUITY OWNERSHIP” REFERS TO THE PERCENTAGE OF A PARTNERSHIP OR BUSINESS THAT IS OWNED BY INDIVIDUALS, OR IN THE CASE OF A COMPANY, THE PERCENTAGE OF SHARES WHICH IS OWNED BY INDIVIDUALS WHO ARE ACTIVELY INVOLVED IN THE MANAGEMENT DECISIONS AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE COMPANY OR BUSINESS AND WHO EXERCISES CONTROL IN THE BUSINESS IN RELATION TO THEIR OWNERSHIP AT THE CLOSE OF TENDER. WHERE INDIVIDUALS ARE NOT ACTIVELY INVOLVED IN THE MANAGEMENT AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE BUSINESS AND WHO DOES NOT EXERCISE CONTROL IN RELATION TO THE PERCENTAGE OF THEIR OWNERSHIP, EQUITY OWNERSHIP POINTS CANNOT BE AWARDED.

4.6 “BLACK PEOPLE” IS A GENERIC TERM WHICH MEANS AFRICANS, COLOURED AND INDIANS WHO ARE CITIZENS OF THE RSA BY BIRTH OR DESCENT OR BY NATURALISATION BEFORE 27 APRIL 1994 OR AFTER.

4.7 “SMALL ENTERPRISE” MEANS A SEPARATE AND DISTINCT BUSINESS ENTITY, TOGETHER WITH ITS BRANCHES OR SUBSIDIARIES, IF ANY, INCLUDING COOPERATIVE ENTERPRISES, MANAGED BY ONE OWNER OR MORE PREDOMINANTLY CARRIED ON IN ANY SECTOR OR SUBSECTOR OF THE ECONOMY.

4.8 “YOUTH” IS A GENERIC TERM WHICH MEANS PERSONS BETWEEN 14 TO 35 YEARS OF AGE. (THE MAXIMUM AGE OF PERSON/DIRECTOR/SHAREHOLDER ETC MUST BE BELOW OR 35 YEARS ON OR BEFORE THE CLOSING DATE AND TIME OF THE RFQ)

4.9 “EXEMPTED MICRO ENTERPRISE (EME)” IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF R 10 MILLION OR LESS.

4.10 “QUALIFYING SMALL ENTERPRISE (QSE)” IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF BETWEEN R 10 MILLION AND R 50 MILLION

4.11 “**SPECIFIC GOALS** ”REFERS TO CONTRACTING WITH PERSONS, OR CATEGORIES OF PERSONS, HISTORICALLY DISADVANTAGED BY UNFAIR DISCRIMINATION ON THE BASIS OF RACE, GENDER OR DISABILITY AND IMPLEMENTING PROGRAMME AS PUBLISHED IN THE GOVERNMENT GAZETTE NO. 16085 DATED 23 NOVEMBER 1994.

4.12 PREFERENCE POINT SYSTEM

TENDERERS WILL BE AWARDED POINTS AS FOLLOWS:

The points must be allocated and awarded as follows(80/20):

i.	Total Tendered Price	: 80 points		
ii.	Black Women Ownership	: 04 points		
iii.	Black Ownership	: 10 points		
	points)			
iv.	Black Youth	: 02 points		
v.	Small, Medium and Micro Enterprises (SMME's)	: 04 points		
				Specific Goals (Maximum
	Total	:	100 points	

90 / 10 PREFERENCE POINT SYSTEM

TENDERERS WILL BE AWARDED POINTS AS FOLLOWS:

The points must be allocated and awarded as follows (90/10):

vi.	Total Tendered Price	: 90 points		
vii.	Black Women Ownership	: 02 points		
viii.	Black Ownership	: 02 points		
	points)			
ix.	Black Youth	: 04 points		
x.	Small, Medium and Micro Enterprises (SMME's)	: 02 points		
				Specific Goals (Maximum
	Total	:	100 points	

4.13 THE POINTS SCORED FOR SPECIFIC GOALS WILL BE ADDED TO THE POINTS SCORED FOR PRICE AND THE TOTAL MUST BE ROUNDED OFF TO THE NEAREST 2 DECIMAL PLACES

4.14 TENDER PRICE

THE FOLLOWING FORMULA WILL BE USED TO CALCULATE THE POINTS OUT OF 80 FOR PRICE IN RESPECT OF TENDER WITH A RAND VALUE NOT EXCEEDING R 50 MILLION (INCLUSIVE OF ALL APPLICABLE TAXES). THE LOWEST ACCEPTABLE TENDER MUST SCORE 80 POINTS FOR PRICE, AND OTHER TENDERS WHICH ARE HIGH IN PRICE MUST SCORE FEWER POINTS , ON PRO RATA BASIS.

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

THE FOLLOWING FORMULA WILL BE USED TO CALCULATE THE POINTS OUT OF 90 FOR PRICE IN RESPECT OF TENDER WITH A RAND VALUE EXCEEDING R 50 MILLION (INCLUSIVE OF ALL APPLICABLE TAXES). THE LOWEST ACCEPTABLE TENDER MUST SCORE 80 POINTS FOR PRICE, AND OTHER TENDERS WHICH ARE HIGH IN PRICE MUST SCORE FEWER POINTS , ON PRO RATA BASIS.

$$P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

WHERE -

PS = POINTS SCORED (AWARDED) FOR PRICE OF TENDER UNDER CONSIDERATION

PT = PRICE OF TENDER UNDER CONSIDERATION; AND

PMIN = PRICE OF THE LOWEST ACCEPTABLE TENDER

4.15 SPECIFIC GOALS**4.15.1 % OWNED BY PEOPLE WHO ARE BLACK WOMEN (WO)**

A MAXIMUM OF FOUR (04) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK WOMAN. EQUITY OWNERSHIP FOR BLACK WOMEN WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBER/S WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY MANAGEMENT OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK WOMEN -----%

THUS, POINTS AWARDED: $4 \times \frac{\% WO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;

- b) COPY OF THE ID-DOCUMENT (S) OF THE BLACK WOMAN(E)
- c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK WOMAN IS LISTED

4.15.2 % OWNED BY BLACK PEOPLE (BO)

A MAXIMUM OF TEN (10) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK AND DID NOT HAVE VOTING RIGHTS ACCORDING TO THE DEFINITION OF AN HDI. EQUITY OWNERSHIP FOR BLACKS WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK PERSON(S) WHO DID NOT HAVE VOTING RIGHTS.....%

THUS, POINTS AWARDED: $10 \times \frac{\% BO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) COPY OF ID DOCUMENT.
- b) COPY OF THE FOUNDING DOCUMENTATION ON THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- c) LATEST CSD REPORT WITH BLACKS AS SHAREHOLDERS/DIRECTORS OF THE COMPANY

4.15.3 SMALL, MEDIUM AND MICRO ENTERPRISES (SMME'S)

A MAXIMUM OF FOUR (4) POINTS WILL BE AWARDED TO A TENDERER WHO IS CLASSIFIED AS SMME

IS THE COMPANY CLASSIFIED AS EME OR QSE?

YES = 4 POINTS =

NO = 0 POINT

PROOF OF DOCUMENTATION MUST BE ATTACHED IN THE FORM OF:

- a) SWORN AFFIDAVIT THAT IS VALID FOR A PERIOD OF 12 MONTHS FROM THE DATE SIGNED BY THE COMMISSIONER.

4.15.4 % OWNED BY BLACK YOUTH

A MAXIMUM OF TWO (2) POINTS WILL BE AWARDED TO A TENDERER WHO IS BLACK YOUTH. EQUITY OWNERSHIP FOR BLACK YOUTH WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK YOUTH.....%

THUS, POINTS AWARDED : $2 \times \frac{\% DO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) A COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
 b) A COPY OF ID DOCUMENT;
 c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK YOUTH IS LISTED.

TABLE B: OWNERSHIP

NAME AND SURNAME /ENTITY NAME	GENDER (MALE OR FEMALE)	AGE i.e., 32	CITIZENSHIP (RSA, OR SPECIFY OTHER)	ETHNIC GROUP (BLACK, WHITE, ETC.)	NUMBER OF SHARES PER SHAREHOLDER	PERCENTAGE OF OWNERSHIP (%) PER SHAREHOLDER

Total						

(To be completed by bidder)

TABLE- C: SPECIFIC GOALS

OWNERSHIP	TOTAL PERCENTAGE OF OWNERSHIP	SPECIFIC GOALS POINTS CLAIMED
Black Woman ownership		
Black Ownership		
Black Youth Ownership		
Total		

4.16 THE SAT CAN ONLY AWARD POINTS PROVIDED SUFFICIENT INFORMATION AND REQUIRED DOCUMENTS ARE CORRECTLY COMPLETED AND RETURNED WITH THE PROPOSALS IN LINE WITH LIST OF RETURNABLE DOCUMENTS ON PARAGRAPH THREE (3) ABOVE. POINTS OBTAINED FOR PRICE SHOULD BE ADDED TO POINTS OBTAINED FOR SPECIFIC GOALS.

4.17 TENDER MUST BE AWARDED TO THE TENDERER SCORING THE HIGHEST POINTS. HOWEVER, A CONTRACT MAY BE AWARDED TO A TENDERER THAT DID NOT SCORE THE HIGHEST POINTS ONLY IN ACCORDANCE WITH SECTION 2 (1)(F) OF THE PPPFA 05 OF 2000.

3. CRITERIA FOR BREAKING DEADLOCK IN SCORING

- a) IF TWO OR MORE OF THE TENDERERS HAVE SCORED EQUAL TOTAL NUMBER OF POINTS, THE CONTRACT WILL BE AWARDED TO THE TENDERER THAT SCORED THE HIGHEST POINTS FOR SPECIFIC GOALS;
- b) IF TWO OR MORE TENDERS SCORE EQUAL TOTAL NUMBER OF POINTS IN ALL RESPECTS, THE AWARD WILL BE DECIDED BY THE DRAWING OF LOTS

4. DELIVERIES

- a. ALL DELIVERIES MAY BE ACCOMPANIED BY A DELIVERY NOTE OR AN INVOICE OF AN OFFICIAL PURCHASE ORDER NUMBER AGAINST WHICH THE DELIVERY HAS BEEN AFFECTED
- b. DELIVERIES NOT COMPLYING WITH THE PURCHASE ORDER FORM MAY BE RETURNED TO THE SUPPLIER(S) AT THE SUPPLIER'S EXPENSE. SAT WILL NOT BE LIABLE FOR PAYMENT OF INCORRECTLY DELIVERED GOODS OR SERVICE
- c. BIDDERS SHOULD INDICATE THE PLANNED DELIVERY PERIOD (IN DAYS) FROM THE DATE AN ORDER IS ISSUED

5. POPIA DISCLAIMER

5.1. COMPLIANCE WITH THE PERSONAL INFORMATION ACT, 4 OF 2013

PERSONAL INFORMATION SHARED WITH THE SAT SHALL BE TREATED WITH CONFIDENTIALITY AND IN COMPLIANCE WITH THE PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA) AND OTHER APPLICABLE LAWS. FOR PURPOSES OF THIS DISCLAIMER, "PERSONAL INFORMATION" SHALL BE DEFINED AS DETAILED IN THE PROMOTION OF ACCESS TO INFORMATION ACT, ACT 2 OF 2000 (PAIA) AND POPIA, AND "PROCESSING" AND "FURTHER PROCESSING" SHALL BE READ, INTERPRETED AND UNDERSTOOD AS DETAILED AND DEFINED IN POPIA.

5.2. CONSENT TO PROCESSING AND FURTHER PROCESSING OF PERSONAL INFORMATION

THE SATMAY PROCESS AND FURTHER PROCESS RECEIVED PERSONAL INFORMATION, INTERNALLY OR EXTERNALLY, IN THE EXECUTION OF ITS MANDATE AND/OR AS REQUIRED BY LAW. THE SATMAY SHARE PERSONAL INFORMATION WITH ITS SERVICE PROVIDERS, AGENTS, CONTRACTORS, LEGAL AND OTHER PROFESSIONAL ADVISORS AUTHORISED TO PROCESS THIS INFORMATION. THE SATMAY THUS PLACE RECEIVED PERSONAL INFORMATION IN THE PUBLIC DOMAIN DUE TO THE NATURE AND REQUIREMENTS OF ITS WORK.

5.3. FURTHER PROCESSING OF PERSONAL INFORMATION

YOU FURTHER GRANT THE SATEXPRESS AND/OR IMPLIED PERMISSION TO FURTHER PROCESS RECEIVED PERSONAL INFORMATION AND PLACE IT IN THE PUBLIC DOMAIN, IN THE EXECUTION OF ITS MANDATE AND STATUTORY OBLIGATIONS.

5.4. DUTY OF CARE

THE SAT VALUES YOUR PRIVACY AND SHALL TAKE ALL REASONABLE MEASURES TO PROTECT RECEIVED PERSONAL INFORMATION.

5.5. EXEMPTION FROM LIABILITY

THE SAT (INCLUDING ITS OFFICIALS AND/OR EMPLOYEES) ACCEPTS NO LIABILITY WHATSOEVER, FOR ANY LOSS, DAMAGE (WHETHER DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL), AND/OR EXPENSES OF ANY NATURE WHATSOEVER WHICH MAY ARISE AS A RESULT OF, OR WHICH MAY BE ATTRIBUTABLE DIRECTLY OR INDIRECTLY, FROM INFORMATION MADE AVAILABLE HEREIN, OR ACTIONS OR TRANSACTIONS RESULTING THEREFROM

END